

**Academic Senate Council Minutes**  
**Contra Costa College**  
**Monday, November 4, 2013**

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**Those in attendance were:** Wayne Organ, Bonnie Holt (LA), Alissa Scanlin (SS), Andrea Phillips (SS), Beth Goehring (LAVA), Lucile Beatty (LAVA), Seti Sidharta (NSAS), Luanna Waters (ASU), and Judy Flum (DE).

**Those absent were:** Irena Stefanova (LA), Michel Arnold (NSAS), Ellen Geringer (Faculty Development), and Chris Tarp (Student Services Committee).

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**Call To Order with Introduction of Guests** The meeting was called to order at 2:15 p.m. There were no guests in attendance.

**Approval of today's agenda and minutes of October 21.** A discussion of proposing an administrative policy on the 10-minute transition between classes will be added to the next agenda. The corrections of October 21 minutes will be made for the following: uncompensated hours put in by the chair of the Study Abroad Committee totals 60 hours per month; and the last sentence of Open discussion will be changed to, "Beth was asked to take this issue to the UF."

**Presentations from the Public/Senate Announcements** Luanna said that the CCC ASU was present at the ASUCCC Plenary this past weekend. She attended the shared governance and financial aid workshops. She saw that students at other colleges are also having financial aid problems, not just at CCC. A mental health resolution was discussed that focused on the gay/lesbian/transgender groups, but was voted down. She asked about providing a mental health person or wellness clinic focusing on all groups to be created here at CCC. Andrea suggested that those students in need be referred to a counselor. Alissa will be offering workshops by Spring 2014 and will work to address these issues.

**Academic Senate Bylaws Review** The Council began reviewing the bylaws by making note of items that are questionable or outdated.

- Preamble
  - 2. Remove "effecting the purposes ..."
- Constitution
  - ART. III Section 2 b-c (Is ASU a member?)
  - ART. IV. Section 3 (president and CIC Chair)
  - ART. IV Sec. 4 (FSCC)
  - ART. IV. Sec. 5(Election of Faculty Development, Student Services, and Instruction Tech committee chairs)
  - ART. V Sec.2a (All College Day?)
  - ART. V Sec. 3d (ASU vote?)
  - ART. V Sec. 4 (Brown Act? Not clear)
  - ART. VI Sec. 4 (revisit this section)
  - (NOTE: Throughout the documents correct to Senate Council)
  - ART. VII Sec. 2 (add "or, electronic voting process.")
  - ART. VII Sec 4 (current revised)
  - ART. IX Sec a (Senate Council)
- By-laws
  - ART. I Sec 2(All College Day?)
  - ART. I Sec 3 (Special Senate Council meetings)
  - ART. II Sec 2 (3 of 4 divisions)
  - ART. III Sec 2 (written or electronic for and submitted...)
  - ART. V Sec 1a (revisit and add Distance Ed Coordinator)
  - ART. V Sec 1b (CIC?)
  - ART. V Sec 1c (revisit)
  - ART. V Sec 1e (Senate Council VP instead of CIC Chair-Elect)

- ART. V Sec 2a-e (should be in present tense)
- ART. VI Sec 2b (work of the Council/ senate committees)
- ART. VI Sec 2e (remove meetings with UF)
- ART. VI Sec 2i (Remove "Train and")
- ART. VI Sec 3 (Add CIC Chai)
- ART. VI Sec 3f (remove?)
- ART. VI Sec 4 (revisit)
- ART. VI Sec 5 (revisit)
- ART. VI Sec 6 (revisit)
- ART. VI Sec 7 (remove)
- ART. VI Sec 8 (include in VP position)
- ART. VI Sec 4a (revisit)
- (NOTE: Change membership above to "ex-officio")

**Academic Senate President's Report** Wayne and Gabriela will be attending the ASCCC Plenary Session in Irvine November 7-9.

**College Committee Reports**

- **Distance Education** Judy sent an email on Friday regarding D2L which is paid for by the district. She would like to encourage faculty, who don't utilize D2L for online teaching, to try using it for simple tasks such as the Drop-box and Turn-It-In for homework assignments. If faculty are interested, the D2L company will be offering workshops at DVC and LMC. Judy is offering a 2-hour D2L boot camp workshop on Monday and Tuesday during flex week. The beginner class will be on January 6 and advanced on January 7.

**Open Discussion** There was no open discussion.

**Adjournment** –Meeting was adjourned at 4:00 p.m. Next meeting will be November 18.